

TOWN OF LITCHFIELD
ANNUAL BUDGET MEETING MINUTES
MAY 13, 2015

The Annual Budget Meeting of the Town of Litchfield was held on Wednesday, May 13, 2015 in the Auditorium at the Litchfield Intermediate School. There were approximately 93 people in attendance. First Selectman, Leo Paul, Jr. called the meeting to order at 7:08 p.m. Lisa A. Losee, Town Clerk, served as Clerk.

Motion was made by Jeffrey Zullo and seconded by David T. Wilson that Cleve Fuessenich serve as Moderator. Paul Parsons moved to close nominations, seconded by D. Wilson. All were in favor. It was then voted unanimously by voice vote that C. Fuessenich preside as Moderator. Motion carried.

D. T. Wilson moved to waive the reading of the call, seconded by Diane Knox. It was so voted in the affirmative and the motion carried. A full copy of the agenda was made available to all in attendance and is attached as Exhibit A.

The Moderator stated that the return of posting and publication thereof, on file and of record, states that said Notice, signed by a majority of the Selectmen, had been posted on the Town signpost on April 27, 2015, and that a copy thereof had been published in the Republican-American, a newspaper having substantial circulation in said Town, in its issue of May 4, 2015.

The Moderator stated that persons eligible to vote at Town Meetings are (i) any person who is an elector of the Town of Litchfield and (ii) any citizen eighteen years of age or more who, jointly or severally, is liable to the Town of Litchfield for taxes assessed against him or her on an assessment of not less than One Thousand Dollars on the last completed grand list of the Town, or who would be so liable if not entitled to an exemption under subdivision (17), (19), (22), (23), (25) or (26) of Section 12-81 of the General Statutes.

The Moderator read Item I: To receive communication from the Board of Selectmen and Board of Finance with respect to, and to consider and act upon the resolution entitled "RESOLUTION APPROPRIATING \$5,745,000 FOR THE TOWN OF LITCHFIELD 2015-2016 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, PUBLIC SAFETY AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,745,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE"

Communications from the Board of Selectmen and Board of Finance approving the resolution were received and are incorporated into these minutes as Exhibit B and C.

The Moderator stated that a copy of the full resolution is available at this meeting, and asked if there is a motion to waive the reading of the resolution, incorporating its full text into the minutes of this meeting.

D. T. Wilson motioned to waive the reading of the full resolution, seconded by Jonathan Tarrant. It was so voted in the affirmative and the motion carried. The full text of the aforesaid resolution is incorporated into these minutes as Exhibit D.

J. Tarrant moved that the 2015-16 CIP Bond Resolution be adopted as introduced and the motion was seconded by D. T. Wilson.

The Moderator opened the floor to discussion. One resident asked for clarification on which bridges would be fixed under this bridge program. Jack Healy stated that Clark Rd. was done, Norfolk, Wheeler and Cathole Rds. are scheduled to be done. Beach St. was not. He was trying to secure a grant for Beach which may be repaired but is not completely covered in this year's budget plan. After no further discussion the vote to adopt Item I was taken by a show of hands. 73 people voted in favor and 9 people were opposed. The motion carried and the resolution was adopted.

The Moderator read item II of the call: To approve the Town Budget as submitted by the Board of Finance. J. Tarrant moved to waive the reading of the entire proposed 2015-16 town budget, seconded by Paul Parsons. A copy was made available to all those in attendance and is attached as Exhibit E.

D. T. Wilson moved to adopt the Town Budget as submitted by the Board of Finance, seconded by J. Tarrant. There was some discussion as to the maintenance of the curbing of the school's parking lots and whether funding for these repairs were included in this budget. L. Paul and J. Healy stated that there was money in the capital budget for these repairs.

John Campbell made motion to move the question, seconded by D. Knox. All voted in favor, it was so moved. A vote was then taken by a show of hands to adopt the Town Budget as submitted by the Board of Finance. 70 people voted in favor and 11 people were opposed. Motion carried, the Budget was passed.

The Moderator read Item III: To approve a maintenance agreement for a public park to be known as "Road Race Park" between the Town of Litchfield and the Litchfield Hills Road Race, Inc.

J. Tarrant moved to waive the reading of the maintenance agreement, a copy of which was made available to all those in attendance and will be on file in the Town Clerk's office. It was seconded by D. T. Wilson. J. Tarrant then moved to approve this maintenance agreement, seconded by D. Knox. One resident voiced her support of this very fitting memorial and felt it appropriate to endorse this agreement. D. T. Wilson moved the question, seconded by J. Tarrant, and approved by all. It was then voted unanimously by voice vote in the affirmative to approve Item III. Motion carried.

There being no further business to discuss, D. T. Wilson moved to adjourn the meeting, seconded by D. Knox.
The meeting was adjourned at 7:39 p.m.

Respectively submitted

A handwritten signature in black ink, appearing to read "Lisa A. Losee". The signature is written in a cursive style with a large initial "L".

Lisa A. Losee
Town Clerk

Exhibit A.

**LEGAL NOTICE
TOWN OF LITCHFIELD
NOTICE OF ANNUAL BUDGET MEETING**


Notice is hereby given to the electors of the town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes the Annual Budget Meeting will be held on May 13, 2015, at 7:00p.m. at Litchfield Intermediate School Auditorium, Plumb Hill Road, Litchfield, CT for the following purposes:

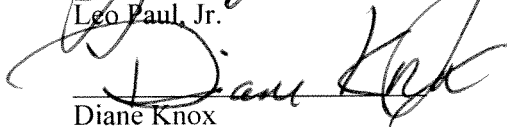
- I. To receive communication from the Board of Selectmen and Board of Finance with respect to, and to consider and act upon the resolution entitled "RESOLUTION APPROPRIATING \$5,745,000 FOR THE TOWN OF LITCHFIELD 2015-2016 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, PUBLIC SAFETY AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,745,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE"

The full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk.

- II. To approve the Town Budget as submitted by the Board of Finance,
- III. To approve a maintenance agreement for a public park to be known as "Road Race Park" between the Town of Litchfield and the Litchfield Hills Road Race, Inc.,

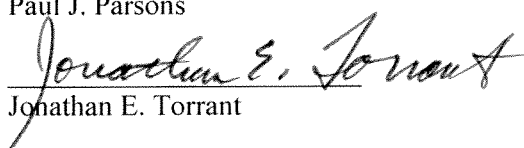
Dated at Litchfield, Connecticut, this 24th day of April 2014.



Leo Paul, Jr.


Diane Knox

Paul J. Parsons



Jonathan E. Tarrant

Jeffrey J. Zullo

**BOARD OF SELECTMEN
TOWN OF LITCHFIELD**

Any persons requiring special assistance should contact First Selectman Leo Paul, Jr. between the hours of 9:00a.m. and 4:30p.m. Monday through Friday at 860-567-7550.



TOWN OF LITCHFIELD
OFFICE OF THE FIRST SELECTMAN
74 West St. • P.O. Box 488
Litchfield, Connecticut 06759-0488
Phone: (860) 567-7550 • Fax: (860) 567-7552

Exhibit B

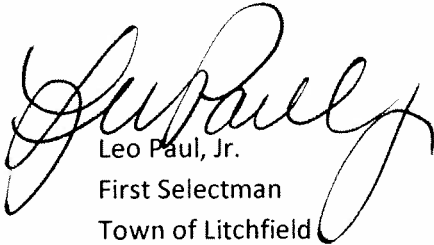
April 24, 2015

To the Legal Voters
of the Town of Litchfield:

At a meeting of the Board of Selectmen held April 24, 2015, the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,745,000 FOR THE TOWN OF LITCHFIELD 2015-2016 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, PUBLIC SAFETY AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,745,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Sincerely,



Leo Paul, Jr.
First Selectman
Town of Litchfield



TOWN OF LITCHFIELD

Exhibit C.

P.O. BOX 488
LITCHFIELD, CONNECTICUT 06759

May 11, 2015

To the Legal Voters
of the Town of Litchfield:

At a meeting of the Board of Finance held May 11, 2015, the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,745,000 FOR THE TOWN OF LITCHFIELD 2015-2016 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, PUBLIC SAFETY AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,745,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Very truly yours,

David W. Geiger
Chairman, Board of Finance
Town of Litchfield

RESOLUTION APPROPRIATING \$5,745,000 FOR THE TOWN OF LITCHFIELD 2015-2016 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, PUBLIC SAFETY AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,745,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$5,745,000 is appropriated for the planning, acquisition and construction of the Town of Litchfield Capital Improvement Plan 2015-2016, as adopted and amended by the Board of Selectmen from time to time, and including: (i) Board of Education; (ii) Board of Fire Commissioners and EMS; (iii) Police (iv) Sandy Beach Commission; (v) Public Works Department; (vi) Land Use; and (vii) debt administration, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom. The Board of Selectmen may by resolution transfer funding herein authorized among projects within the 2015-2016 CIP. See Attachment A.

Section 2. The total estimated cost of the 2015-2016 CIP Improvement Plan to be authorized to be financed with debt is \$5,745,000, an estimated \$2,421,573 of which is expected to be paid from grants, for a net town expected cost of \$3,323,427.

Section 3. To meet said appropriation \$5,745,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and Treasurer, and the amount of bonds of each series to be issued shall be fixed by the First Selectman and Treasurer, in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer bear, the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the First Selectman and Treasurer, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the First Selectman and Treasurer, and be approved as to their legality by Murtha Bond Counsel. They shall bear such rate or rates of interest as shall be determined by the First Selectman and Treasurer. The bonds shall be general obligations of the Town and each of the bonds shall recite

that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the First Selectman and Treasurer, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 4. Said bonds shall be sold by the First Selectman and Treasurer in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of the purchase agreement shall be subject to approval of the Board of Selectmen.

Section 5. The First Selectman and Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the First Selectman and Treasurer, be approved as to their legality by Bond Counsel, and be certified by a bank or trust company designated by the First Selectman and Treasurer, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this

date. The Finance Director or her designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 7. The First Selectman and Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Section 8. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman and Treasurer, are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to law, including but not limited to any "tax credit bond," or "Build America Bonds" including Direct Payment and Tax Credit Versions.

Attachment A

TOWN OF LITCHFIELD - CAPITAL BUDGET 2015/2016

		BOARD OF SELECTMEN MARCH 17, 2015 RECOMMENDATION				
Dept.	Project Description	Proposed Total Cost	Less Grant/Other Funding	Net Town Cost	Pay As You Go/Fund Balance	Debt*
BOARD OF EDUCATION						
	Signage	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
	LHS Gym Window Drapery	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
Total	BOARD OF EDUCATION	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
BOARD OF FIRE COMMISSIONERS & EMS						
	Bantam Siding	\$ 27,500	\$ -	\$ 27,500	\$ -	\$ 27,500
	Bantam Tanker Truck	\$ 399,000	\$ -	\$ 399,000	\$ -	\$ 399,000
	East Litchfield Building Improvement	\$ 97,000	\$ -	\$ 97,000	\$ -	\$ 97,000
	Townwide Airpack Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
	Fire Ponds	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
	Litchfield Handicapped Bathroom	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ 45,000
Total	BOARD OF FIRE COMMISSIONERS & EMS	\$ 571,000	\$ -	\$ 571,000	\$ -	\$ 571,000
POLICE						
	Replace Radio System	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
	Total Police	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
SANDY BEACH COMMISSION						
	Facility Restoration	\$ 55,598	\$ -	\$ 55,598	\$ -	\$ 55,598
	Total Park and Recreation	\$ 55,598	\$ -	\$ 55,598	\$ -	\$ 55,598
DEPARTMENT OF PUBLIC WORKS						
	Bridge Program	\$ 2,744,950	\$ 2,035,960	\$ 708,990	\$ -	\$ 2,744,950
	Vehicles & Equipment	\$ 221,000	\$ -	\$ 221,000	\$ -	\$ 221,000
	Town Aid Grant Funding	\$ 385,613	\$ 385,613	\$ -	\$ -	\$ 385,613
	Major Road Projects	\$ 1,173,466	\$ -	\$ 1,173,466	\$ -	\$ 1,173,466
	Public Facilities	\$ 435,000	\$ -	\$ 435,000	\$ -	\$ 435,000
	Total Department of Public Works	\$ 4,960,029	\$ 2,421,573	\$ 2,538,456	\$ -	\$ 4,960,029
LAND USE						
	Plan of Conservation and Development	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
	Total Land Use	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
DEBT ADMINISTRATION						
	TOTAL CAPITAL PROJECT REQUESTS	\$ 5,701,627	\$ 2,421,573	\$ 3,280,054	\$ -	\$ 5,745,000

* Includes amounts expected to be paid from grants.

TOWN OF LITCHFIELD PROPOSED 2015-16 TOWN BUDGET

Exhibit E

The Annual Budget Meeting of the legal voters of the Town of Litchfield will be held Wednesday, May 13, 2015, at 7:00 p.m. in the Litchfield Intermediate School Auditorium, 35 Plumb Hill Road, Litchfield, Connecticut to take action on the Town Budget for 2015-16 as recommended by the Board of Finance on April 29, 2015

GENERAL FUND BUDGET SUMMARY

	<u>2012-13</u> <u>ACTUAL</u>	<u>2013-2014</u> <u>ACTUAL</u>	<u>2014-2015</u> <u>APPROVED</u>	<u>2015-2016</u> <u>PROPOSED</u>
EXPENDITURES				
SELECTMEN OPERATING	\$ 7,871,854	\$ 8,156,055	\$ 8,640,731	\$ 9,034,384
BOARD OF EDUCATION	\$ 15,639,167	\$ 15,822,021	\$ 16,580,641	\$ 17,000,000
DEBT	\$ 3,293,448	\$ 3,308,302	\$ 3,277,250	\$ 3,434,817
CAPITAL OUTLAY	\$ 50,000	\$ 1,200,649	\$ 75,000	\$ 75,000
TOTAL EXPENDITURES	\$ 26,854,469	\$ 28,487,027	\$ 28,573,622	\$ 29,544,201
LESS REVENUES				
CURRENT PROPERTY TAXES:				
PRIOR YEAR GRAND LIST	\$ 23,874,497	\$ 24,113,158	\$ 25,381,323	\$ 25,381,324
INCREASE/(DECREASE) IN GRAND LIST	\$ 287,167	\$ 57,947	\$ 517,987	\$ (83,242)
OTHER TAXES/FEES/GRANTS/OTHER	\$ 3,205,600	\$ 3,588,203	\$ 2,247,743	\$ 2,806,198
TRANSFERS IN (FOR WPCA DEBT)	\$ 438,467	\$ 428,469	\$ 426,569	\$ 424,668
TOTAL REVENUES	\$ 27,805,731	\$ 28,187,777	\$ 28,573,622	\$ 28,528,948

RESULTING IN 1 MIL INCREASE FOR PROPERTY TAXES for an Estimated 2015-16 Mil Rate of 26.2	\$ 1,015,253
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ESTIMATED GENERAL FUND UNASSIGNED FUND BALANCE				
UNASSIGNED AT JUNE 30	\$ 5,248,000	\$ 4,927,000	\$ 4,927,000	\$ 3,689,728

SELECTMEN OPERATING EXPENDITURES

<u>Dept.</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2013-2014</u> <u>ACTUAL</u>	<u>2014-2015</u> <u>APPROVED</u>	<u>2015-2016</u> <u>PROPOSED</u>
1101 BOARD OF FINANCE	\$ 26,907	\$ 30,052	\$ 30,927	\$ 31,327
1102 BOARD OF SELECTMEN	\$ 26,450	\$ 26,750	\$ 27,246	\$ 27,694
1103 TREASURER	\$ 6,960	\$ 7,085	\$ 7,405	\$ 7,618
1104 TAX COLLECTOR	\$ 105,443	\$ 108,104	\$ 113,219	\$ 116,286
1105 TOWN CLERK	\$ 111,751	\$ 119,072	\$ 116,890	\$ 119,738
1106 VITAL STATISTICS	\$ -	\$ 384	\$ 400	\$ 400
1107 REGISTRARS	\$ 26,064	\$ 27,075	\$ 27,969	\$ 29,863
1108 ELECTIONS	\$ 35,302	\$ 10,647	\$ 29,950	\$ 30,425
1109 BOARD OF ASSESSMENT APPEALS	\$ 316	\$ 645	\$ 800	\$ 800
1201 FINANCE DEPARTMENT	\$ 156,441	\$ 148,215	\$ 151,265	\$ 155,762
1301 TAX ASSESSMENT DEPARTMENT	\$ 147,754	\$ 156,071	\$ 155,290	\$ 159,241
1401 PLANNING & ZONING	\$ 13,545	\$ 32,615	\$ 16,000	\$ 16,000
1402 WETLANDS	\$ 8,719	\$ 14,203	\$ 8,000	\$ 8,000
1403 ZONING BOARD OF APPEALS	\$ 2,984	\$ 10,203	\$ 5,500	\$ 5,500
1405 LAND USE ADMINISTRATION	\$ 115,619	\$ 116,845	\$ 118,297	\$ 123,153
1501 BUILDING DEPARTMENT	\$ 117,042	\$ 120,683	\$ 126,068	\$ 129,418
1502 TECHNOLOGY DEPARTMENT	\$ 54,712	\$ 58,909	\$ 72,925	\$ 78,925
1601 PROBATE	\$ 7,889	\$ 8,062	\$ 8,239	\$ 7,883
1701 BUILDING & GROUNDS MAINTENANCE	\$ 140,797	\$ 142,605	\$ 158,250	\$ 152,250
1801 LEGAL	\$ 97,919	\$ 66,159	\$ 80,600	\$ 84,100
1802 MUNICIPAL LIABILITY INSURANCES	\$ 93,926	\$ 81,964	\$ 87,218	\$ 96,000
1803 CENTRAL SERVICES	\$ 26,994	\$ 26,114	\$ 31,000	\$ 33,525
1804 MUNICIPAL MANAGEMENT	\$ 174,048	\$ 177,977	\$ 181,398	\$ 186,686
1903 CONTINGENCY	\$ -	\$ -	\$ 90,000	\$ 80,000
2101 POLICE	\$ 96,317	\$ 110,859	\$ 135,635	\$ 131,985
2102 PATROL	\$ 125,910	\$ 130,662	\$ 141,737	\$ 144,734
2103 PARKING	\$ 13	\$ -	\$ -	\$ -
2201 FIRE MARSHALL	\$ 77,402	\$ 76,960	\$ 78,672	\$ 76,293
2202 FIRE PROTECTION	\$ 365,272	\$ 374,406	\$ 352,466	\$ 364,517
2301 E911	\$ 80,051	\$ 81,982	\$ 85,459	\$ 85,747
2401 EMERGENCY MANAGEMENT	\$ 3,176	\$ 5,807	\$ 5,763	\$ 5,763
3101 PW SUPERVISION	\$ 15,405	\$ 10,014	\$ 11,500	\$ 9,950
3102 PW OPERATIONS	\$ 1,083,657	\$ 1,131,644	\$ 1,095,151	\$ 1,120,916
3103 HIGHWAYS	\$ 465,793	\$ 583,347	\$ 610,450	\$ 802,450
3104 PW EQUIPMENT	\$ 218,391	\$ 255,323	\$ 275,500	\$ 312,500
3105 PW BUILDINGS & GROUNDS	\$ 102,068	\$ 83,894	\$ 115,576	\$ 124,000
3106 SOLID WASTE & RECYCLING	\$ 448,234	\$ 464,994	\$ 490,345	\$ 500,145
3107 DIRECTOR OF PUBLIC WORKS	\$ 70,645	\$ 71,328	\$ 70,396	\$ 87,348
4101 SOCIAL SERVICES	\$ 33,893	\$ 33,793	\$ 37,710	\$ 38,678
4201 AMBULANCE	\$ 77,901	\$ 72,292	\$ 65,537	\$ 55,487
4301 CO-OP PROG-OTHER COMMUNITY ORG	\$ 59,869	\$ 63,347	\$ 62,591	\$ 71,546
4401 OSHA	\$ 1,194	\$ 468	\$ 1,400	\$ 1,000
4601 CEMETERIES	\$ 20,000	\$ 21,000	\$ 22,300	\$ 22,300
5101 LIBRARIES	\$ 338,969	\$ 346,969	\$ 354,969	\$ 363,319

5201 RECREATION	\$ 96,790	\$ 105,580	\$ 108,989	\$ 111,568
5301 CO-OP PROGRAMS-OTHER SERVICES	\$ 84,884	\$ 85,326	\$ 87,417	\$ 85,915
6101 ECONOMIC DEVELOPMENT COMM.	\$ 25	\$ -	\$ 500	\$ 500
6201 BEAUTIFICATION COMMISSION	\$ 975	\$ 990	\$ 2,000	\$ 2,000
8101 FRINGE BENEFITS	\$ 1,353,640	\$ 1,531,959	\$ 1,619,567	\$ 1,632,227
9101 TOWN MAINTENANCE - EDUCATION	\$ 1,153,801	\$ 1,022,675	\$ 1,164,245	\$ 1,202,902
TOTAL BOARD OF SELECTMEN BUDGET	\$ 7,871,854	\$ 8,156,054	\$ 8,640,731	\$ 9,034,384

BOARD OF EDUCATION - LITCHFIELD PUBLIC SCHOOLS

PROGRAM	2012-13 ACTUAL	2013-2014 ACTUAL	2014-2015 APPROVED	2015-2016 PROPOSED
1 Art	\$ 17,160	\$ 17,916	\$ 22,920	\$ 16,897
2 Business Education	\$ 2,555	\$ 45	\$ 1,450	\$ 3,494
3 World Language	\$ 7,143	\$ 2,566	\$ 6,301	\$ 4,144
4 Family/Consumer Science	\$ 7,377	\$ 7,347	\$ 7,600	\$ 7,600
5 Technology Education	\$ 12,143	\$ 14,257	\$ 17,800	\$ 37,667
6 Language Arts	\$ 28,827	\$ 19,994	\$ 21,649	\$ 39,101
7 Mathematics	\$ 55,030	\$ 16,458	\$ 15,666	\$ 40,190
8 Music	\$ 20,665	\$ 16,325	\$ 24,836	\$ 34,021
9 Physical Education	\$ 7,101	\$ 7,342	\$ 10,534	\$ 10,125
10 Science	\$ 19,521	\$ 22,636	\$ 28,665	\$ 28,831
11 Social Studies	\$ 17,561	\$ 7,224	\$ 6,056	\$ 15,593
13 Kindergarten	\$ 640	\$ 964	\$ 833	\$ 730
14 Title I Programs	\$ 2,065	\$ 2,523	\$ 3,344	\$ 3,604
17 Health Education	\$ 930	\$ 1,279	\$ 1,435	\$ 1,334
Total Regular Instruction	\$ 198,718	\$ 136,876	\$ 169,089	\$ 243,331
20 Learning Center	\$ 2,985	\$ 2,275	\$ 3,210	\$ 10,806
24 Speech & Language	\$ 10,480	\$ 7,138	\$ 14,362	\$ 19,087
26 Homebound Instruction	\$ -	\$ 1,041	\$ 1,250	\$ 1,500
27 Pre-School Services	\$ 406	\$ 243	\$ 411	\$ 2,867
Total Special Education	\$ 13,871	\$ 10,697	\$ 19,233	\$ 34,260
TOTAL DIRECT COSTS	\$ 212,589	\$ 147,573	\$ 188,322	\$ 277,591
31 Program Evaluation	\$ -	\$ 126	\$ 200	\$ 500
32 Psychological Services	\$ 10,607	\$ 8,676	\$ 16,943	\$ 20,759
33 Guidance Services	\$ 1,797	\$ 527	\$ 1,516	\$ 1,195
34 Health Services	\$ 14,712	\$ 12,201	\$ 16,160	\$ 18,235
35 Career Education	\$ 3,591	\$ 1,509	\$ 4,290	\$ 8,373
37 OT/PT Services	\$ 69,666	\$ 55,342	\$ 77,672	\$ 82,558
38 Social Worker	\$ -	\$ 2,118	\$ 230	\$ 250
Total Pupil Services	\$ 100,373	\$ 80,499	\$ 117,011	\$ 131,870
41 Library / Media	\$ 37,843	\$ 17,596	\$ 31,710	\$ 36,251
42 Student Activities	\$ 115,239	\$ 116,700	\$ 161,944	\$ 151,574
44 Technology Support	\$ 63,584	\$ 12,226	\$ 33,153	\$ 37,766
Total Library/Media/StuAct/Tech	\$ 216,666	\$ 146,522	\$ 226,807	\$ 225,591
51 Salaries & Wages	\$ 9,475,856	\$ 9,480,836	\$ 9,832,662	\$ 10,298,755
61 Employee Benefits	\$ 2,493,101	\$ 2,877,072	\$ 2,967,103	\$ 2,983,693
Total Salary/Wages & Emp. Benefits	\$ 11,968,957	\$ 12,357,908	\$ 12,799,765	\$ 13,282,448
71 Board of Education	\$ 53,021	\$ 52,517	\$ 67,900	\$ 64,000
72 Central Administration	\$ 43,499	\$ 26,333	\$ 29,440	\$ 31,256
73 School Administration	\$ 49,431	\$ 26,341	\$ 64,621	\$ 35,557
74 Staff Development	\$ 126,216	\$ 61,422	\$ 46,000	\$ 50,200
75 Special Ed Administration	\$ 1,110	\$ 1,481	\$ 11,510	\$ 7,896
77 Instructional Support	\$ 60,974	\$ 67,883	\$ 46,758	\$ 55,580
78 Fiscal Services	\$ 49,939	\$ 19,047	\$ 14,480	\$ 17,000
Total Administration	\$ 384,190	\$ 255,024	\$ 280,709	\$ 261,489
81 Upkeep of Buildings	\$ 39,076	\$ -	\$ -	\$ -
82 Upkeep of Equipment	\$ -	\$ -	\$ -	\$ -
83 Utilities	\$ 525,562	\$ 666,170	\$ 538,450	\$ 595,307
84 Vehicle Maintenance	\$ 213	\$ 42	\$ -	\$ -
85 Building Furniture	\$ 5,768	\$ 170	\$ -	\$ 17,796
86 Technology Maintenance	\$ 162,350	\$ 201,046	\$ 230,356	\$ 258,984
Total Operation of Plant	\$ 732,969	\$ 867,428	\$ 768,806	\$ 872,087
91 Special Ed Transportation	\$ 227,179	\$ 178,262	\$ 277,300	\$ 192,300
92 Athletic/Field Trip Trans.	\$ 34,710	\$ 44,364	\$ 66,595	\$ 79,760
93 Special Ed Tuition	\$ 806,113	\$ 742,475	\$ 800,105	\$ 657,300
94 Regular Transportation	\$ 816,067	\$ 834,915	\$ 923,813	\$ 860,964
95 Magnet School Tuition	\$ 27,170	\$ 14,430	\$ 21,400	\$ 25,000
96 Non-Public Transportation	\$ 1,890	\$ 1,375	\$ 2,200	\$ 2,200
97 Vo-Ag Tuition	\$ 103,896	\$ 122,400	\$ 119,808	\$ 122,400
98 Adult Ed - Mandated Program	\$ 7,060	\$ 7,185	\$ 8,000	\$ 9,000
Totals Tuition & Transportation	\$ 2,024,085	\$ 1,945,406	\$ 2,219,221	\$ 1,948,924
BOARD OF FINANCE DECREASE			\$ (20,000)	
TOTAL BOARD OF EDUCATION BUDGET	\$ 15,639,829	\$ 15,800,361	\$ 16,580,641	\$ 17,000,000

DEBT				
	2012-13 <u>ACTUAL</u>	2013-2014 <u>ACTUAL</u>	2014-2015 <u>APPROVED</u>	2015-2016 <u>PROPOSED</u>
Principal on Bonds	\$ 2,405,847	\$ 2,445,158	\$ 2,466,419	\$ 2,672,805
Interest on Bonds	\$ 884,902	\$ 861,654	\$ 794,476	\$ 757,898
Interest on Notes	\$ 2,729	\$ 1,490	\$ 16,355	\$ 4,114
TOTAL DEBT SERVICE/DEBT REDUCTION	\$ 3,293,478	\$ 3,308,302	\$ 3,277,250	\$ 3,434,817

CAPITAL OUTLAY				
	2012-13 <u>ACTUAL</u>	2013-2014 <u>ACTUAL</u>	2014-2015 <u>APPROVED</u>	2015-2016 <u>PROPOSED</u>
Capital Expenditures	\$ 25,000	\$ 1,138,649	\$ 25,000	\$ 25,000
Transfer to Canine Control Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Transfer to OPEB	\$ -	\$ 12,000	\$ -	\$ -
TOTAL CAPITAL OUTLAY AND TRANSFERS OUT	\$ 50,000	\$ 1,200,649	\$ 75,000	\$ 75,000

\$ 12,544,201

CAPITAL PROJECTS FUND - PROPOSED 2015-16 ADDITIONS				
<u>PROJECTS</u>	RECOMMENDED CAPITAL PROJECTS 2015-16	FUNDING SOURCES		
		Grant or Other Funding	Town Bonding	Town Budget - Pay As You Go
PUBLIC WORKS DEPARTMENT				
Bridge Program Clark Road Bridge	\$ 2,744,950	\$ 2,035,960	\$ 708,990	\$ -
Vehicles & Equipment	\$ 221,000	\$ -	\$ 221,000	\$ -
Town Aid Grant Funding	\$ 385,613	\$ 385,613	\$ -	\$ -
Major Road Projects	\$ 1,173,466	\$ -	\$ 1,173,466	\$ -
Public Facilities	\$ 435,000	\$ -	\$ 435,000	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Public Works Department	\$ 4,960,029	\$ 2,421,573	\$ 2,538,456	\$ -
BOARD OF EDUCATION				
Signage	\$ 25,000	\$ -	\$ 25,000	\$ -
LHS Gym Window Drapery	\$ 15,000	\$ -	\$ 15,000	\$ -
Total Board of Education	\$ 40,000	\$ -	\$ 40,000	\$ -
BOARD OF FIRE COMMISSIONERS & EMS				
Bantam Siding	\$ 27,500	\$ -	\$ 27,500	\$ -
Bantam Tanker Truck	\$ 399,000	\$ -	\$ 399,000	\$ -
East Litchfield Building Improvement	\$ 97,000	\$ -	\$ 97,000	\$ -
Townwide Airpack Replacement(SCBA)	\$ -	\$ -	\$ -	\$ -
Fire Ponds	\$ 2,500	\$ -	\$ 2,500	\$ -
Litchfield Handicapped Bathroom Upgrade	\$ 45,000	\$ -	\$ 45,000	\$ -
Total Board of Fire Commissioners & EMS	\$ 571,000	\$ -	\$ 571,000	\$ -
POLICE				
Replace Radio System	\$ 25,000	\$ -	\$ 25,000	\$ -
Total Police	\$ 25,000	\$ -	\$ 25,000	\$ -
SANDY BEACH COMMISSION				
Facility Restoration	\$ 55,598	\$ -	\$ 55,598	\$ -
Total Sandy Beach Commission	\$ 55,598	\$ -	\$ 55,598	\$ -
LAND USE				
Plan of Conservation and Development	\$ 50,000	\$ -	\$ 50,000	\$ -
Total Land Use	\$ 50,000	\$ -	\$ 50,000	\$ -
TOTAL CAPITAL PROJECTS	\$ 5,701,627	\$ 2,421,573	\$ 3,280,054	\$ -

SEWER BUDGET SUMMARY				
	2012-13 <u>ACTUAL</u>	2013-2014 <u>ACTUAL</u>	2014-2015 <u>APPROVED</u>	2015-2016 <u>PROPOSED</u>
EXPENDITURES				
SEWER ADMINISTRATION	\$ 257,302	\$ 274,690	\$ 286,245	\$ 304,957
SEWER OPERATIONS	\$ 357,949	\$ 388,340	\$ 393,624	\$ 403,057
DEBT SERVICE/TRANSFERS	\$ 518,505	\$ 451,418	\$ 228,418	\$ 228,418
FRINGE BENEFITS	\$ 145,941	\$ 180,634	\$ 181,550	\$ 144,970
TOTAL EXPENDITURES	\$ 1,279,697	\$ 1,295,082	\$ 1,089,837	\$ 1,081,402
REVENUES				
SEWER OPERATIONS	\$ 1,391,913	\$ 1,304,040	\$ 1,089,837	\$ 1,081,402
TOTAL REVENUES	\$ 1,391,913	\$ 1,304,040	\$ 1,089,837	\$ 1,081,402

TOWN OF LITCHFIELD
2015-2016 BUDGET SUMMARY
Preliminary
Post BAA Appeals

	2014-2015 Approved Budget	2015-2016 Proposed Budget	Change From 2014-2015 Increase (decrease)	
			\$	%
EXPENDITURES				
Board of Selectmen	\$ 8,640,731	\$ 9,034,384	\$ 393,653	4.56%
Board of Education	\$ 16,580,641	\$ 17,000,000	\$ 419,359	2.53%
Debt/Capital Outlay	\$ 3,352,250	\$ 3,509,817	\$ 157,567	4.70%
Total Expenditures	\$ 28,573,622	\$ 29,544,201	\$ 970,579	3.40%
REVENUES				
Property Taxes:				
At Last Year's Mill Rate	\$ 22,763,712	\$ 25,298,082	\$ 2,534,370	11.13%
Tax Increase	\$ 2,567,131	\$ 1,015,253	\$ (1,551,878)	
Fees/Grants/Other	\$ 3,242,779	\$ 3,230,866	\$ (11,913)	-0.37%
Total Revenues	\$ 28,573,622	\$ 29,544,201	\$ 970,579	3.40%
NET COLLECTIBLE GRAND LIST	1,007,278,979	1,003,892,143	(3,386,836)	-0.34%
MILL RATE (\$ per thousand)	25.2	26.2	1.0	

Capital Budget 2015/2016 Debt Analysis

<u>1 Total Appropriation</u>		<u>Sub-total</u>	\$ 5,745,000.00
<u>2 State Grant</u>			
Bridge Program	\$		2,035,960.00
Town Aid Grant Funding	\$		385,613.00
Sub-total			\$ 2,421,573.00
<u>3 Net Town Cost</u>			
Approved for Bonding	\$		3,280,054.00
Debt Administration Fees	\$		43,373.00
Sub-total			\$ 3,323,427.00
Total Appropriation			\$ 5,745,000.00